

# PAUL J. VERHEYDEN, ARCHITECT – PROJECT MANAGER

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## Experience related to Facilities Management:

- A. Facilities Manager of Ellis County, TX
  - 1. Responsible for 26 facility locations and over 70 structures totaling over 505,000 s.f.
  - 2. Completed Facility Condition Assessments for all facilities including as-built floor plans, photos and recommendations for improvements.
  - 3. Improved maintenance of HVAC systems, emergency generators and elevators.
  - 4. Managed design & construction of facilities projects.
  - 5. Organized and maintained computer files and documentation.
  - 6. Worked with Sheriff's Office on Telecom towers.
  - 7. Developed relationships with internal staff and external contractors & vendors.
- B. Facilities Manager with Affiliated Computer Services, Dallas, TX
  - 1. Managed 350,000 s.f.
  - 2. Managed maintenance staff of 13 support staff.
  - 3. Performed evaluations of each staff member, hired new staff.
  - 4. Managed maintenance and operations contracts with security, landscaping, elevators, roofing, electrical and mechanical systems, moves, design & construction.
  - 5. Instigated Computer Aided Facilities Management system.
  - 6. Created Work Order process.
  - 7. Installed devices on HVAC equipment to minimize costs of run time.
  - 8. Managed installation of backup generator for critical equipment.
  - 9. Managed completion of asbestos survey removal in existing renovations
- C. Maintenance Manager with Exxon/Mobil
  - 1. Managed 117 stores in DFW area.
  - 2. Created graphic & data matrix of 90 items/store and 75 vendors for maintenance calls.
  - 3. Conducted seminar for vendors explaining process for servicing stores.
- D. Project Manager with Kaiser Permanente, Texas Region
  - 1. Managed all design & construction activities for 12 facilities, +300,000 s.f.
  - 2. Instigated Computer Aided Facilities Management system.
  - 3. Created FAR (Facilities Alteration Request) form.
  - 4. Created Invoice Tracking system for maintenance work orders.
  - 5. Reduced Janitorial contracts cost by \$45,000/yr.
  - 6. Developed design and construction standards and specs.
- E. Project Manager at DFW Airport – 4<sup>th</sup> largest airport in the world
  - 1. Managed 22 design & construction projects.
  - 2. Managed completion of Snow & Ice Facility despite major changes to electrical and plumbing.
  - 3. Completed renovation of VIP Lounge from smoking use to clean space.
  - 4. Wrote standard Construction Specifications for all DFW future design & construction projects.
  - 5. Incorporated energy saving measures for all parking garages using daylighting techniques.
  - 6. Managed initial master planning for 32 acre SouthGate commercial & retail development.
  - 7. Managed construction of update of both entry plazas and toll collection facilities.
  - 8. Managed design of terminal renovations for A380 plane, largest plane in the world.
- F. Project Manager for Greyhound Lines, Inc.
  - 1. Responsible for design & construction of +/- 230 locations nationwide.
  - 2. Managed completion of renovation of several terminal additions and renovations.