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Partial List of Projects & Responsibilities for – Healthcare and Corporate Facilities over 8 year period (7 years with Kaiser Permanente Health Plan)

This list shows only some of total projects. Most recent are at top of page. See separate document for more projects for other companies. Size, Cost and # are estimated. Project Type and Location are for Kaiser Permanente Health Maintenance Organization unless noted otherwise.

#	Project Type	Location	Size – s.f.	Cost Estimate	# of People directed	Description of scope, responsibilities, etc.
1.	Healthcare	SM Architects / VA Hospital Bonham, TX	1,000 s.f.	\$750,000	2	Produced Revit details & equipment documents for Break Room additions & renovations.
2.	Healthcare	SM Architects / UT Southwestern	4,000 s.f.	+/- \$2 million	5	Reviewed equipment and design for 4 MRI rooms including equipment. Produced Revit details & equipment documents.
3.	Industrial/ Medical	Omni Architect sUT Southwestern Medical Center	4 generators	\$1.5 mil.	5	Managed architectural and engineering staff for completion of construction documents for natural gas-powered generators. Completed detailed design and construction documents. Responsible for all consultant contact & coordination, quality control, schedule conformance, design and construction documents.
4.	Medical Office-Tenant Finish-out for Paramount Properties	Arlington	6,000	\$200,000	10	Completed all design, leasing and construction documents for variety of office space, mostly medical office space.
5.	Medical Office-Tenant Finish-out for Paramount Properties & Dynaq Corp.	Arlington	75,000 3 story 4,500 medical	\$5 mil value	10	Performed laser-measuring for as-built documents. Completed design and construction documents for medical lease space.
6.	Radiology, Admitting, Emergency, Labor &	Dallas – Charlton Methodist	30,000	\$3.5 mil.	50	Managed entire project including coordination of programming with users and all work with consultants. Produced complete design and construction documents. Performed construction administration through completion.

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	Delivery	Hospital				
7.	Administration Facility for Regional MHMR Offices	Terrell	30,000 s.f.	\$2 mil	25	Managed architectural and engineering staff for completion of construction documents for 2-story office building in Terrell, TX. Worked from home office with outside contractors. Responsible for all client and consultant contact & coordination, quality control, schedule conformance, drawings & specifications document production (2D & 3D), bid documents, contractor selection, contract negotiation.
8.	Healthcare Facilities, Corporate Offices, Warehouse	Texas Region	500,000	\$18 mil.	600 directed 100,000 members	For Kaiser Permanente Health Maintenance Organization, Texas Region, managed design, construction and contracting activities of new and renovation projects for over 7 years for 12 healthcare facilities plus corporate headquarters and warehouse. Worked with variety of people including executives, staff, managers, physicians, nurses, consultants, Architects, engineers, contractors, subcontractors, vendors, suppliers. Kaiser's membership reached over 100,000 members, but closed their Texas operation.
9.	Medical Office - Nuclear Medicine, Radiology,	Ft. Worth	1,000	\$280,000	20	Managed design, documentation and construction activities of space and equipment. Negotiated contracts with all consultants and staff. Led meetings. Managed budgets, scopes and schedules.
10.	Medical Office - Medical Records, Radiology, Adult Medicine, Pediatrics	Hurst	13,000	120,000	30	Managed complete design and construction activities for renovation of entire medical office. Led meetings and negotiated contracts with all staff and consultants. Managed budgets and schedules, reports, correspondence.
11.	Office- Corporate Headquarters including all support departments – Info systems, Claims, Patient Accounting, Marketing, Public Relations, Planning, Human Resources	Dallas	65,000	\$300,000	250	Met with staff and executives to complete programming of space including adjacencies and functionality of multiple departments and job titles. Developed design and construction documents including complex phasing to determine best solution for reorganization process. Managed and completed reorganization of 3 floors and 2 buildings including space, furniture & equipment. Provided as-builts of all walls, stairs, fixtures, etc. plus area take-offs. Led meetings with all executives, staff and consultants for renovation including computers and all systems furniture. Supervised all construction and furniture & equipment installation

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12.	Roof, HVAC	Mesquite	13,000	\$70,000	15	Managed successful completion of replacement of materials and equipment with engineer and contractor. This required much persistence, patience, diplomacy and technical experience.
13.	Medical Office	Hurst	26,000 bldg. on 12 acre site	\$3 mil.	50	Managed successful initiation, contract and schematic design phases with engineers, architects, consultant, city officials and facility staff.
14.	Medical Office – Nurses and Physicians workstations and offices, Pharmacy, Medical Records	Dallas, Arlington, Irving	14,000	\$360,000	35	Produced design and construction documents and managed construction and move-in of staff, furniture, equipment. This effort resulted in a more functional use of space and provided better service to patients.
15.	Medical Office – Specialty Center – Variety of specialties	Dallas	90,000	\$10 mil	30	Assisted in the coordination of moving all staff, furniture & equipment into this new facility.
16.	Interregional Consolidated Service Call Center	Ft. Worth	20,000	\$100,000	10	Performed furniture punch list and coordinated interior and exterior signage.
17.	Medical Office	Dallas, Ft. Worth, Arlington	122,000	\$45,000	10	Managed completion of computer facility as-builts linking with Archibus for Computer Aided Facilities Management CAFM system.
18.	Medical Office	Texas Region	330,000	\$56,000 savings per year	12	Utilized computer as-builts to realize future annual savings in maintenance contracts based on accurate floor plans. This information was received by 8 other Kaiser corporate regions across the U.S. as “Best Practices” in facilities management.
19.	Regional Copy Center	Dallas	700	\$130,000 – \$20,000	20	Managed and produced design & construction documents including equipment move-in and specific HVAC requirements. Negotiated lease and construction contracts.

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				savings per month		
20.	Corporate Office- Quality Control, Marketing, Accounting, Medical Economics	Dallas	10,000	\$210,000	120	Produced design and construction documents. Managed construction and move-in of staff, furniture, equipment.
21.	Regional Mail-out Pharmacy	Hurst	3,500	\$50,000	20	Produced design and construction documents. Managed construction and move-in of staff, furniture, equipment.
22.	Medical Office- Surgery, Dermatology, Gastroenterology, Internal Medicine	Ft. Worth	20,000	\$100,000	30	Produced design documents for review of options of construction.
23.	Medical Office- Mental Health	University Center Ft. Worth	7,000	\$210,000	30	Produced design and construction documents. Managed construction and move-in of staff, furniture & equipment. Negotiated contracts with leasing agent, consultants and contractors. Provided accurate, sound attenuated space for successful function.
24.	Medical Office- Pharmacy, Radiology, Administration, Nurse Stations, Medical Records, Adult Medicine, Pediatrics, Laboratory	Plano	10,000	\$490,000	70	Produced measured as-builts and schematic design. Managed completion of programming, design, construction and move-in of infill and renovation of entire medical office space and equipment within budget and on schedule. Developed and supervised 12 phases of complex construction and move-in. Negotiated contracts with consultants and contractors.

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25.	Regional Pharmacy Office & Warehouse	Dallas	10,500	\$90,000	28	Produced design and construction documents. Managed construction and move-in of staff, furniture & equipment. Negotiated contracts with leasing agent, consultants and contractors. This effort resulted in a more efficient use of space and provided better service to patients.
26.	Radiology	North Dallas Facility	500	\$106,000	20	Produced design and construction documents. Managed construction and move-in of staff, furniture & equipment. Coordinated efforts with X-ray supplier.
27.	Medical Office- Pharmacy, Radiology, Administration, Nurse Stations, Medical Records, Adult Medicine, Pediatrics, Lab, Optometry	Mesquite	13,000 renov.; 17,000 new add	\$1 mil.	60	Managed and produced programming and design documents. Met with staff to determine exact scope. Produced bid documents with effective evaluating system for consultant and contractor selection accepted by national program as “Best Practices” tool for project management. Managed completion of construction and move-in for several phases for continuous operation.
28.	Texas Regional CADD /CAFM system	Dallas	Facility Department	\$16,000	50	Researched national hardware and software use in all 12 corporate regions in U.S. Prepared data and analysis for cost / benefit for decision options and approval. Efforts were recognized as “Best Practices” at Kaiser Corporate National Facilities Manager’s Conference in San Francisco.
29.	Office – Corporate Headquarters	Dallas – Hillcrest Facility	10,000	\$100,000	35	Coordinated scopes, schedules and budgets for variety of small renovations and moves. Negotiated contracts for design and construction. Coordinated furniture and equipment including telecom thru project completion.
30.	Medical Office – Courtyard development	Southwest Dallas Facility	1,500	\$16,000	20	Coordinated documents for drainage solution and renovation. Managed completion of work.
31.	Exterior Signage	Southwest Dallas	4 signs	\$7,000	12	Implemented design, coordinated selection and installation. Gave identity and visibility to facility from major highway. Helped member to understand

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						quickly where to park.
32.	Pharmacy Renovation	Southwest Dallas	500	\$14,000	30	Implemented design, coordinated selection and installation. Increased efficiency and provided more space for better traffic flow.
33.	Office – Corporate Headquarters	Dallas-Hillcrest	52,000	n/a	250	Developed Space Program for entire corporate staff. Verified staff number, job title, office and space requirement, location, etc. providing management tool for future expansion or renovations. Confirmed with executives through presentation. Verified discrepancies in operating and rate setting data.
34.	Medical Office- Radiology, Nurse Stations, Medical Records, Adult Medicine, Pediatrics, Laboratory, Optometry	Irving	13,000	\$153,000	45	Managed design & construction of renovation including all new floor and wall finishes, space rearrangement, cabinetry re-use. Extra effort required to manage incompetent contractor. Work was completed per requirements. Excellent documentation of meetings. Reduced Kaiser’s liability due to contractor default.
35.	Medical Office- Radiology, Medical Records, Mental Health, Administration, Pharmacy	North Dallas Facility	15,000	\$1.1 mil.	40	Managed design and construction completion and move-in task force for a 6-phase move, equipment signage and installation. Completed on schedule and within budget.
36.	Medical Office	Arlington	15,000	\$1.7 mil.	45	Coordinated design, construction, signage installation, move-in of expansion. Provided quality control for project completion.
37.	X-ray Room	Medical City Hospital, Dallas	300	\$8,000	16	Managed subcontractors to complete wall and ceiling supports, lead inserts, painting, electrical and equipment installation. Completed all work on schedule and under budget.

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38.	Medical Office	Medical City Hospital, Dallas	40,000	\$220,000	25	Met with users to verify scope of project. Performed quality control through completion.
39.	Office – Corporate Headquarters	Dallas-Hillcrest	52,000	n/a	20	Produced Master Plan for entire facility. Designed standard size and appropriate adjacencies of all departments and staff including future expansion. Provided construction costs for future expansion & renovations. Presented to executives and management.
40.	Office- Corporate Headquarters including all support departments – Info systems, Claims, Patient Accounting, Marketing, Public Relations, Facilities, Human Resources	Dallas-Hillcrest	52,000	n/a	54	Produced Master Plan. Designed standard size and appropriate adjacencies of all departments and staff including future expansion. Provided construction costs for future expansion & renovations. Presented to executives and management.
41.	ADA Ramp	Mesquite	60 lin. ft	\$3,000	18	Researched solutions with users, city, vendors, to reduce adverse weather conditions affecting use. Provided more efficient movement of equipment & staff.
42.	Regional Move Task force	Texas Region	12 facilities	n/a	20	Led implementation of regional policies and procedures for moving staff, furniture & equipment. Led meetings with telecommunications, accounting and purchasing staff to define roles and responsibilities for more efficient project completions.
43.	Texas Region Facilities Management Improvements	Texas Region	All facilities	n/a	15	a. Developed invoice tracking and coding system and coordinated with accounting department to better manage budgets in existing projects and better plan for future projects. b. Developed standards for Specifications of finishes, furniture, equipment, materials in all medical offices for efficiencies in design and construction. For example, limited selections for wallpaper in offices, plumbing fixtures, HVAC

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						equipment and controls. c. Created standard forms, reporting formats, filing coding system. Checklists and communication tools for better project management. For example, FAR (Facility Alteration Request), Field Reports, Document Review Checklist, Meeting Minutes.
44.	Telephone Room – Medical Advice	Southwest Dallas	500	\$20,000	12	Coordinated design and construction documents. Provided inventory and design of equipment.
45.	Medical Office	Southwest Dallas	9,200 plus site	\$1.2 mil.	40	Coordinated total project including design and construction documents. Managed construction, move-in throughout completion. Maintained original budget and schedule.
46.	Medical Office & Corporate Office	Texas Region	Varied	\$50,000	20	Reviewed requirements for space, equipment and systems. Developed schematic, design and construction documents. Managed cost control and all activities through completion.
47.	Medical Office	Medical City Hospital	700	\$30,000	10	Coordinated design and construction and equipment through completion.
48.	Medical Office	Irving	5,000	\$28,000	20	Developed program and scope. Prepared design and construction documents. Coordinated construction through completion under original budget and within schedule. Provided more functional space.
49.	Medical Office Renovation & Restoration	Mesquite	12,500 plus site	\$400,000	45	Coordinated survey of existing conditions. Prepared Scope of Work for variety of disciplines for renovation solutions. Developed and guided design and construction program and requirements and scope of work. Negotiated contracts. Managed bidding process and construction through completion. Developed budget monitoring system. Result of efforts transformed this facility from the most costly facility to maintain to be the most trouble-free in the Texas Region. Increased productivity of facility staff. Solved drainage problems after 10 years of constant repairs.

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50.	Noise Reduction – Executive Board Room	Hillcrest Facility	700	\$5,000	12	Coordinated research, design and construction for problem resolution through completion. Reduced original noise level from 45 decibels to 30 decibels exceeding minimum requirements.
51.	Corporate Mail Room	Hillcrest Facility	450	\$13,000	15	Designed mailing cabinetry, selected finishes, coordinated construction through completion. Provided more efficient mail processing.
52.	Lobby Upgrade, Trophy Display- Corporate Headquarters	Hillcrest Facility	700	\$27,000	18	Coordinated design and construction of renovation through completion. Provided modern and exciting space and finishes for executive use and first impression to Kaiser members.
53.	Regional Data Center	Hillcrest Facility	1,776	\$260,000	30	Managed entire design and construction through completion. Required specific fire, security, cabling, raised computer floor and HVAC details for completion.
54.	Office- Corporate Headquarters	Hillcrest Facility	52,000	\$480,000	180	Interviewed department users to verify areas and program requirements. Coordinated design and construction of renovation of walls, ceilings, and systems furniture through completion. Provided multiple options for management and executive decision of action to be taken. Required some newly renovated area to match existing in finishes, etc. Provided more pleasant and functional space for productive environment. Negotiated contracts with all consultants and contractors.
55.	Medical Office	Mesquite	9,000 renov. + 3,000 mobile	\$100,000	25	Managed design and construction of this renovation. Negotiated contracts. Implemented installation of mobile building to accommodate phasing of construction. Coordinated with city officials. Provided construction supervision. Documented of meeting minutes saved \$42,000 in contractor's change order requests.
56.	Office, Warehouse	Dallas	22,000	\$30,000	18	Researched and received bids for storage equipment renovation options. Issued reports of progress and scope of work. Developed program data for facility needs. Prepared schematic drawings for solutions.
57.	Medical Office	Medical	80,000	\$400,000	40	Prepared programming documents for renovation options for future planning.

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		City Hospital				
58.	Medical Office	Irving	14,000	\$40,000	20	Held programming meetings with users for this renovation. Prepared schematic drawings for bids. Managed design and construction.
59.	Medical Office	Hurst	10,000	\$325,000	25	Managed completion of design and construction documents. Confirmed compliance to standards. Documented all communications.
60.	Medical Office	Ft. Worth	80,000	\$10 mil.	50	Coordinated with all department users and design/builder to comply with program, design standards and needs.