

PAUL J. VERHEYDEN, ARCHITECT

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EMPLOYMENT HISTORY

A highly organized, seasoned professional with significant experience in the management and implementation of the design, construction, maintenance and operations of facilities.

Objective: To secure employment in any field or position utilizing my skill and experience.

ARCHITECT, U.S. Customs & Border Protection, Various contracts **8-20 to 8-24**

- Provided review, consultation and support for US Customs & Border Protection for all facility related design, construction and maintenance for Border Patrol, Air and Marine facilities nationwide.
- Led team of consultants to achieve completion of projects, design standards and documentation of work.
Work end due to position elimination.

ARCHITECT, PROJECT MANAGER, Various contracts **12-12 to 8-20**

- Managed design & construction projects for new work, additions and renovations of existing facilities.
- Responsible for variety of projects and building types including contacts & coordination, quality control, schedule and budget creation, contract maintenance & reporting.
Scope of work ended.

PROJECT MANAGER, Garza Program Management / DFW AIRPORT **5-12 to 11-12**

- Managed design & construction projects for additions, renovations of existing terminals & facilities.
- Responsible for all contacts & coordination, quality control, schedule and budget creation, contract maintenance & reporting.
Work end due to lack of projects.

PROJECT MANAGER, KAI TEXAS / DFW AIRPORT **4-11 to 5-12**

- Managed design staff to complete design & construction documents for renovations of existing terminals & facilities.
- Responsible for all contacts & coordination, quality control, schedule and budget creation, maintenance & reporting, completion of drawings & specifications, bid documents, cost estimating & negotiations with contractors.
- Sealed and signed all construction documents and specs.
- Coordinated Accessibility Standards with DFW & state officials.
Included in layoff of staff due to lack of new projects and funding

ARCHITECT, PROJECT MANAGER, Various contracts **10-10 to 4-11**

- Managed design & construction projects for new work, additions and renovations of existing facilities.
- Responsible for variety of projects and building types including contacts & coordination, quality control, schedule and budget creation, contract maintenance & reporting.
Scope of work ended.

SENIOR ARCHITECT, CITY OF DALLAS (\$41/hr.) **2-09 to 10-10**

- Managed design & construction projects for new facilities and renovation of existing facilities.
- Managed completion of scope, contract, specs, design and construction documents for first Compressed Natural Gas fueling facility owned, operated & maintained by the City of Dallas.
- Responsible for all contacts & coordination, quality control, schedule and budget creation, maintenance & reporting, completion of drawings & specifications, bid documents, cost estimating & negotiations with contractors.
- Wrote contract scopes and specs for several projects.
- Duties included Project Management, Management of outside consultants & contractors.
- Prepared documents for City Council approval.
Included in layoff of 450 staff due to budget cuts.

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EMPLOYMENT HISTORY (continued)

SENIOR ARCHITECT, ASSOCIATE, IKEMIRE ARCHITECTS **1-07 to 1-09**

- Managed design & construction of \$14 mil., 156 unit Twin Rivers Senior Adult living community.
- Produced design documents for unique lighting and ceiling system in cafeteria and domed entry in Clubhouse.
- Conducted weekly site visits of construction with detailed reports and photographs.
- Coordinated several multi-million dollar hotel projects with numerous owners and city officials to complete design and construction documents.

Included in layoff of over half of staff due to reduced workload and also due to unpaid client contracts.

SENIOR PROJECT MANAGER, GREYHOUND LINES, INC. **3-05 to 11-06**

Responsible for all Design & Construction activities in 253 locations in 23 states in central region of United States.

- Managed entire Design & Construction activities for new facilities and renovations of existing terminals, agencies.
- Responsible for all contacts & coordination, quality control, schedule and budget creation, conformance, reporting, completion of drawings & specifications (2D & 3D), bid documents, selection and management of contractors, consultants & vendors.
- Received exemplary annual Employment Performance Appraisals, with increasing value, bonus and raise.

Executive decision to end my service.

PROJECT MANAGER, FACILITIES MANAGER MHMR / Paramount Investments / UT Southwestern Med. Ctr./ Trammell Crow / ACS / DFW Airport / GTE **11-97 to 3-05**

- Supervised the completion of several multi-million dollar projects from concept through completion.
- Led meetings of multiple and various disciplines and personalities.
- Saved thousands of dollars for clients in quality control measures including the world headquarters of a major corporation.
- Maintained projects under budget and schedule.
- Completed variety of commercial design and construction projects including medical, industrial, corporate from concept through construction. Worked in other's offices and my home office.
- Responsible for all client and consultant contact & coordination, quality control, schedule conformance, drawings & specifications, document production (2D & 3D), bid documents, contractor selection
- Managed all maintenance and repair of 117 facility locations in DFW area. Conducted meetings and seminars for vendor activity.
- Responsible for management of 75 vendors, budget and cost control, quality control, contract conformance.
- Managed maintenance, corporate, architectural and engineering staff for completion of multiple projects including airport and world headquarters facility in design, construction, security, safety, building systems, landscaping, elevators, moves, asset control, janitorial, asbestos abatement, code compliance, utilities, space utilization, rent allocations, budgets, schedules, documents, invoices.
- Managed millions of dollars of design and construction activities including 2 world headquarters and for a major national corporation for six years.
- Implemented effective processes and procedures that were recognized as best practices and adopted by the corporation nationwide.
- Administered procedures and techniques to conform to a variety of building types, systems and methods to increase efficiency of project management.
- Developed tracking systems and processes for budgets, scheduling, reporting and forecasting for more accuracy and standardization.

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EMPLOYMENT HISTORY (continued)

- Worked with and directed staff of design and construction professionals for corporate and private companies for multiple projects and building types including the world's largest water park.
- Efficiency of staff production was increased over 20%.
- Supervised 17 in-house staff and also outside vendors and contractors.
- Coordinated completion of 150,000 sq. ft. \$12 million tenant finish-out for GTE World Headquarters move from Stamford, CT to Las Colinas, TX and demolition of Carpenter Ranch.
- Oversaw work for project Architect and General Contractor as owner's representative by writing and negotiating contracts, preparing and reviewing bid documents, conducting progress meetings, producing weekly reports, reviewing and approving project budget and construction pricing and progress.
- Negotiated various contracts and scopes with variety of contractors, professionals and clients.
Scope of Work ended.

PRESIDENT, CADD/CAFM SOLUTIONS, INC.

11-95 to 11-97

- Responsible for complete operation of company, marketing, producing computer design, construction and other documents and data for construction and facilities management, measuring buildings and spaces for as-built conditions.
- Customers included Kaiser Permanente, Dallas; Business Resource Group, Dallas; Dallas Independent School District, Calvert & Co., Architects and others.
Lack of consistent payment from clients.

PROJECT MANAGER, KAISER PERMANENTE, TEXAS

09-89 to 11-95

- Responsible for over \$18 million of design and construction to 12 Health Care facilities.
- Met with corporate staff, consultants, contractors, etc. to determine needs.
- Managed the entire process through completion of design and construction projects, construction administration, furnishings and equipment move-in and produced computer graphic (CADD & CAFM) and data documents as required.
- Wrote and negotiated a variety of contracts with consultants and others.
- Instigated and managed facilities standards and systems for Texas Region.
- Supervised projects successfully with meetings, correspondence, scheduling, budget review and reports.
- Instigated and developed Computer Aided Facilities Management programs for regional and national companies.
- Created and maintained CADD/CAFM Standards manuals.
- Saved over \$45,000 in annual overhead costs.
Included in company-wide close of operations in Texas.

PROJECT ARCHITECT, PROJECT MANAGER, CONSTRUCTION MANAGER, DESIGNER, ARTIST VARIETY OF CLIENTS

11-80 to 09-89

- Responsible for complete range of production and management of over \$100 million worth of architectural design and construction projects in every phase from concept, design, documentation in drawings and specifications, construction management to post occupancy.
- This varied experience gave me a vast knowledge of a variety of building types, project delivery, job responsibilities, project requirements, documentation options, design techniques, construction methods, consultant types, and people.
Scope of Work ended.

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EMPLOYMENT HISTORY (continued)

ADJUNCT PROFESSOR, DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

Mountain View Campus (evenings and weekends only)

9-96 to 12-01

- Instruction was during evenings and weekends only as a supplemental job to regular employment.
- 5 Courses include Computer Aided Facilities Management, CADD Architectural Design, Blueprint Reading, Introductory AutoCAD and 3D intermediate AutoCAD.
- Instruction of the building design process through construction documents, reading architectural, structural, mechanical, electrical and plumbing construction documents and estimating and basic and intermediate AutoCAD commands and applications along with computer aided facilities management.
Scope of Work ended.

My employment history has been a process of building experience, knowledge and skill from one project or company to the next. The result is a valuable variety of experience to apply to the next project or employer.

The following documents are also available on my website:

1. **Resume** – summary of experience.
2. **List of Projects** – listing over 200 projects describing type, scope, cost, dates and description of responsibilities.
2. **Description of Experience** – 5 pages of responses to 13 questions about my work experience describing in some detail my abilities, leadership, service and management to hundreds of people and projects.
3. **References** – over 60 testimonials from past employers, coworkers and customers.